



**CABINET FOR HEALTH AND FAMILY SERVICES
DEPARTMENT FOR MEDICAID SERVICES**

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Governor

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Janie Miller
Secretary

Elizabeth A. Johnson
Commissioner

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Dear KyHealth Choices Provider,

KyHealth Choices reminds providers that the National Provider Identifier (NPI) along with the taxonomy, when applicable, must be on file. The correct NPI must be on file with *KyHealth Choices*, prior to claims submission to EDS, or the claims “**will deny**” due to the NPI not being on file with *KyHealth Choices*. Claims will begin denying on 5/23/08 date of receipt. For those providers submitting paper claims please allow ample time for mailing.

Since NPI is a process that has been in effect since 5/23/07 in accordance with CMS, *KyHealth Choices* chose to allow providers a contingency period. The contingency expires 5/22/08 and therefore any claims submitted 5/23/08 and after require the NPI as opposed to the legacy provider ID in any field where a legacy provider ID was once billed. It is imperative that the claim forms are billed correctly. If you have one NPI linked to multiple *KyHealth Choices* provider ID's, your claims will need to have a secondary identifier known as taxonomy.

NPI with Taxonomy for the CMS 1500 claim form:

KyHealth Choices advises providers to use this method when a single NPI corresponds to multiple *KyHealth Choices* provider ID numbers or if more than one NPI was obtained for one *KyHealth Choices* provider ID. When submitting the CMS 1500 form, please follow the proper billing instructions listed below:

- Enter ZZ in form locator 24I (shaded area);
- Enter the rendering provider's taxonomy number in form locator 24J (shaded area);
- Enter the rendering provider's NPI in form locator 24J (non-shaded area);
- Enter the “pay-to” provider's NPI in form locator 33A; and,
- Enter ZZ and the “pay-to” provider's taxonomy number if form locator 33B.

NPI with Taxonomy for the UB-04 claim form:

KyHealth Choices advises providers to use this method when a single NPI corresponds to multiple *KyHealth Choices* provider ID numbers or if more than one NPI was obtained for one *KyHealth Choices* provider ID. When submitting the UB-04 form, please follow the proper billing instructions listed below:

- Enter the provider's NPI in form locator 56; and,
- Enter the provider's taxonomy number in form locator 57.

NPI with Taxonomy for the ADA 2006:

KyHealth Choices advises providers to use this method when a single NPI corresponds to multiple *KyHealth Choices* provider ID numbers or if more than one NPI was obtained for one *KyHealth Choices* provider ID. When submitting the ADA 2006 form, please follow the proper billing instructions listed below:

- Enter the clinic NPI in form locator 49 (if applicable);
- Enter the clinic's taxonomy number in form locator 52A (if applicable);
- Enter the rendering provider's NPI in form locator 54; and,
- Enter the rendering provider's taxonomy in form locator 56A.

KyHealth Choices advises providers to submit claims with the NPI as soon as they are obtained.

KyHealth Choices has determined when billing for a referring or attending provider only the NPI is required. Taxonomy is no longer a requirement as previously mentioned in other provider notification and seminars.

The billing instructions will be updated to include these instructions and are available at www.kymmis.com. If you have any questions, please contact EDS Provider Relations at: 1-800-807-1232.

Providers that have not already obtained their NPI should do so immediately. For information on how to obtain your NPI and taxonomy code(s), please call FOX Systems at 1-800-465-3203. For information about submitting your NPI and taxonomy code(s) to *KyHealth Choices*, please call 1-800-639-5195, 8am-6pm, Monday through Friday or visit the *KyHealth Choices* website at <http://kyhealthchoices.fhsc.com/kmaa/providers/npi.asp>.

We thank you for being a part of *KyHealth Choices*.

Sincerely,



Elizabeth A. Johnson
Commissioner